

Career Advisors

Equine Professional Development



Gateway Programme

If you have students who are interested in horses and would like to use equine unit standards towards their NCEA achievements we can assist in providing the necessary contacts, resources, workbooks, assessments and support to ensure they achieve the required outcomes.

- The New Zealand Equine Education Trust (NZEET) offers training through Gateway and STAR Programmes
- We offer a range of equine unit standards that can be awarded for NCEA from grooming a horse through to identifying poisonous plants.
- We provide equine unit standards to anybody who has a passion or interest in horses, not just harness racing.
- We put together a Memorandum of Understanding between NZEET/HRNZ, the school and the student. We can assist the student and co-ordinator in selection of unit standards in relation to level of learning.
- We have the ability to source work experience placements for students if required.
- Students are given excellent resources/workbooks with embedded literacy and numeracy.
- Excellent support is available for students via email, facebook, phone or they can attend fortnightly classes at established locations.
- If a student has access to facebook they will be added to a closed Gateway Group where they can post any queries and have access to additional information
- Classes are led by experienced tutors with extensive equine background.
- We put together a progress report for the schools Gateway Co-ordinator so they can follow and record the student's achievements.
- Once we are happy the student is competent in all elements of the unit standard, we will notify the school which can then register the credits under our provider code

Equine Training

- A fantastic opportunity for horse lovers to commence a career capitalising on their passion for horses.
- Industry training offered which enables trainees to learn while they earn
- The trainees work towards a NZQA level 2 and 3 qualification in Equine.
- Industry training is offered through NZEET and we are the provider of relevant material for each unit standard
- Students are further supported with resources and workbooks with embedded numeracy and literacy.
- Equine industry tutors, supported by specialist in their fields such as Veterinarians, farriers and equine dentists help deliver training.

There is a range of careers available in the equine industry including, harness racing driver or trainer, apprentice jockey, racing administrator, horse transport driver, farrier, veterinarian to name just a few. The opportunities and rewards for our top junior drivers and apprentice jockeys are amazing.

An ideal candidate for a career in the equine industry must be passionate about horses. He/she must be dedicated (there are early starts) and he/she must show initiative and must be willing to listen and learn. Working in the equine industry is immensely rewarding whatever the path you may choose.

Please feel free to contact:

Georgie Bolton

Phone 03 9641193

Mobile 0273091756

Email Georgie@hrnz.co.nz

Natalie Gameson

Phone 03 9641193

Mobile 021936155

Email natalie@hrnz.co.nz



2022 Available Gateway Unit Standards

*Theory only Unit Standards

US	General Equine Units	Level	Credits
1658	Demonstrate knowledge of the nature and requirements of a career in the equine industry	1	3
1618	Ride a horse for exercise	2	2
1623	Prepare a horse for show	2	3
1636	Receive and despatch horses	2	2
1648	Clean stables	2	4
1656	Groom a horse	2	3
1660	Identify, catch, and prepare a horse for exercise	2	5
6579	Clean and maintain saddlery for horses	2	2
14594	Demonstrate knowledge of horse anatomy, and identify signs of good health and ill health in horses	2	4
19945	Lunge a horse for exercise	2	5
19949	Identify basic components and functions, and common problems of horses' body systems	2	3
19459	Demonstrate knowledge of, and erect temporary electric fences in an equine environment	2	3
23645	Demonstrate knowledge of the nature of horses	2	4
23973	Perform safe working practices with an outside contractor in an equine industry	2	3
29165	Apply skills for employment in an equine industry workplace	2	5
29166	Provide routine care for horses in stables and/or yards under close supervision	2	22
29167	Prepare horses for travel, and load and unload under close supervision	2	4
29168	Care for a group of horses in a paddock, and maintain paddocks under close supervision	2	10
29169	Prepare thoroughbred racehorse for exercise and provide after care	2	10
29170	Prepare harness horses for exercise and provide after care	2	10
29171	Carry out routine, minor, or temporary maintenance of equine facilities under close supervision	2	5
1624	Care for a horse's paddock, and horses in a paddock	3	6
1650	Prepare a horse for travel by road, and load and unload	3	3

1651	Recognise signs of good health, ill health, common ailments, and lameness in horses	3	10
6580	Recognise and describe how to deal with an emergency situation involving horses	3	4
6611	Demonstrate knowledge of the procedure for bringing a horse into work after a spell and letting down	3	4
6612	Identify plants, grasses, and trees which are potentially poisonous to horses, and describe methods of removal	3	3
6613	Demonstrate knowledge of the structure of horses foot, the shoeing process and remedial shoeing	3	5
6617	Assess stable design and construction	3	3
6622	Analyse horse feed and stable horses	3	4
19946	Demonstrate anatomical and physiological knowledge of horse feet	3	5
19947	Demonstrate anatomical and physiological knowledge of horse legs	3	5
25003	Identify horses' anatomy and conformation	3	3
25443	Demonstrate knowledge of the gear and procedures used in the exercise of horses	3	6
20523	Attend to horses at the races, and handle during swabbing	3	5
23644	Demonstrate knowledge for educating horses	3	5

US	Harness Unit Standards Only available to students attending HRNZ Cadet classes, at the discretion of the HRNZ tutor.	Level	Credits
1602	Demonstrate knowledge of the Harness Racing industry structure	2	3
25444	Describe the rules and effects of problem gambling and drug use in the racing industry	3	2





Gateway Student Enrolment Form



School Name: _____

Student Details

Student's Name: _____ / _____ / _____
First name Middle name Last name

DOB: Male Female

National Student Number:

Address			
City		Post Code	
Phone		Email	

School Year: Y11/ Y12/ Y13/ Y14 (circle)

Statistical Information

Ethnicity (please tick at least one)

- | | | | | |
|--|--|---|--|---|
| NZ European <u>Pākehā</u> <input type="checkbox"/> | Māori <input type="checkbox"/> | Samoan <input type="checkbox"/> | Cook Islands <u>Māori</u> <input type="checkbox"/> | Tongan <input type="checkbox"/> |
| Niuean <input type="checkbox"/> | Tokelauan <input type="checkbox"/> | Fijian <input type="checkbox"/> | Other Pacific Peoples <input type="checkbox"/> | Sri Lankan <input type="checkbox"/> |
| Indian <input type="checkbox"/> | Chinese <input type="checkbox"/> | Japanese <input type="checkbox"/> | Korean <input type="checkbox"/> | Other Asian <input type="checkbox"/> |
| Filipino <input type="checkbox"/> | Cambodian <input type="checkbox"/> | Vietnamese <input type="checkbox"/> | Other Southeast Asian <input type="checkbox"/> | British/Irish <input type="checkbox"/> |
| Dutch <input type="checkbox"/> | Greek <input type="checkbox"/> | Polish <input type="checkbox"/> | South Slav <input type="checkbox"/> | Italian <input type="checkbox"/> |
| German <input type="checkbox"/> | Australian <input type="checkbox"/> | Other European <input type="checkbox"/> | Middle Eastern <input type="checkbox"/> | Latin American <input type="checkbox"/> |
| African <input type="checkbox"/> | Other Ethnicity <input type="checkbox"/> | Not stated <input type="checkbox"/> | | |

If NZ Māori, please state:

Main tribal affiliation.....

Other tribal affiliations.....

Placement Details

Employer			
Address			
City		Post Code	
Phone		Email	

Duration of Placement with Employer

Start Date		Proposed duration of placement	<i>weeks</i>
Proposed hours per week			

Training Plan Details if Known

Unit Standard Number	Unit standard Name	Level	Credit Value

Assessment Appeal

All assessment will be against the performance criteria of the unit standards to ensure validity. Appeals against assessment results will firstly be to the NZEET assessor/ verifier who will forward this to the moderator, NZ Equine Education Trust.
I understand that the decision of the moderator will be final.

Student Declaration

I understand that:

- The conditions of purchase are outlined in the Memorandum of Understanding entered into by NZEET and my School.
- All correspondence, including unit standard results will be returned via the Gateway Co-ordinator in order for them to discuss my progress.
- Copies of my work may be kept for moderation purposes.
- All charges will be made to my School.
- I declare that to the best of my knowledge the information supplied on this enrolment form is true and complete. I consent to the statistical use of personal information as described above for NZQA and Ministry of Education purposes.

Signature		Date	
Print Name			

Return copy to:

Georgie Bolton

Phone 03 9641193

Mobile 0273091756

Email Georgie@hrnz.co.nz

Natalie Gameson

Phone 03 9641193

Mobile 021936155

Email natalie@hrnz.co.nz

School Name

Memorandum of Understanding (MOU) between the New Zealand Equine Education Trust (NZEET) and

Schools name

For the support of the NZEET Gateway Programme in 2022

Purpose

This agreement will take effect on 01 January 2022 and terminate on 31 December 2022 or earlier by mutual agreement between the parties. Notwithstanding the provisions of this MOU, NZEET may, at its sole discretion, extend this MOU beyond its expiry date, for such further period as determined by NZEET.

NZEET's Commitment

NZEET will:

- Provide Learning and resource packages for student
- Generate invoice
- Confirm approved assessor
- Mark theory and verify practical assessments
- Generate progress reports
- Provide confirmation of unit standard achievement as and when, and authorise school to register unit standard

Your School's Commitment

Your school will:

- Return enrolment documentation including unit standard selection
- Select and support students involved in the Gateway programme
- Accept responsibility at all times for the welfare and safety of students in Gateway programme
- Confirm workplace and assessor
- Have an MOU and Health & Safety agreement between school, employer and student
- Pay upon receipt of invoice
- Retain a copy of theory and practical assessments prior to sending to NZEET
- Only register unit standards following confirmation of competency by NZEET and authorisation of NZEET provider code

Recording Gateway Details and Placement Progress

NZEET maintains a database and will record details of Gateway contracts including the school, the student, employer and the credits achieved. The name, address, contact person and contact details for the school, student and employer will be recorded. The database will also record the unit standards achieved by the student. This allows easy access to and evaluation of the progress of the students.

Payment

The following fees to supply student learning resources and monitor workplace assessment for 2022 are:

- Up to 20 credits fee of \$35 GST exclusive per credit
- Over 20 credits fee of \$30 GST exclusive per credit

Any costs associated with practical assessment of unit standards will be the responsibility of the school.

Registering Credits

The marking of assessments for students is the responsibility of NZEET, the reporting of results and costs of registering credits with NZQA on the NQF is the responsibility of the Gateway school. Unit standards may only be credited against a students Record of Learning following school receiving authorisation from NZEET of students competency. This is done by using NZEET confidential provider code 8497. As this is a confidential code it can ONLY be used with express permission and in relation to Gateway students who are enrolled with and using resources supplied and verification of competency advised by NZEET.

Disputes

In the event that a dispute arises between NZEET and the named school, the parties will make a genuine effort to resolve the dispute.

If the parties cannot resolve the dispute, they agree to:

- Each nominate a representative with authority to negotiate and settle on their behalf
- Go to mediation.

Signed for and on behalf of the School

School Address

Name of School			
Postal Address			
City		Post Code	

Main Point of Contact

Name			
Title			
Email			
City		Mobile	
Phone			

Signed on Behalf of School

Name			
Signature		Date	

NZEET Representative

Name			
Signature		Date	

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NZ EQUINE EDUCATION TRUST

APPROVED ASSESSOR/EMPLOYER APPLICATION FORM

This form is required to be completed by people who intend to assess candidates for equine competency skills on behalf of NZ Equine Education Trust.

Personal Details

Full Name			
Date of Birth		Circle	Male / Female
Residential Address (plus postal address if different) 			
Telephone (landline)		Mobile	
Email address			
Equine Experience: (include employment, training, etc) 			
Relevant Qualifications: 			

For successful assessment practice, assessors need to be qualified to evaluate the candidate's competence in the industry, be familiar with industry standards and have a good understanding of the relevant unit standards from the National Qualifications Framework

QUALITY IMPROVER	<ul style="list-style-type: none">• Making sure each trainee is thoroughly assessed• Making sure all criteria are met before a trainee is signed off as competent
MOTIVATOR	<ul style="list-style-type: none">• Being a good communicator – asking good questions, really listening, giving clear instructions• Being totally objective and fair• Giving balanced feedback• Giving praise for good work
ADMINISTRATOR	<ul style="list-style-type: none">• Preparing - organising equipment, schedules and staff• Keeping accurate and up to date records of assessment decisions• Reporting assessment results

Assessors must:

- Hold relevant equine qualifications or have equivalent skills and knowledge
- Have a minimum of three year's supervisory experience
- Be registered with NZ Equine Education Trust as an assessor
- Complete appropriate paperwork which must be returned to NZ Equine Education Trust

Signature

Date

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PROGRESS REPORT

Period (circle) 1st Term 2nd Term 3rd Term End of year

Student Name:

School:

Gateway Tutor:

On-Job Training Site:

Equine Education Trust Provider Number 8497

	Unit standard	Level	Version	Credits	Unit Standard Achieved Date	Assessment result.
1636	Receive and dispatch horses					
6579	Clean and maintain saddlery for horses					

Comments:

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